

Safety/Hazmat Committee Meeting
July 30, 2013
1:00 pm

Present:

Nicole Boyer
Ken Emmons

Bruce Farnham
Tim Flood

Anne McCown
Jose Sanchez

The committee met and discussed the following action items:

- **Injury Report**—No injuries to report for June. Cashier in Cuyamaca has repetitive motion injury claim in July.
- **First Aid/AED**—Nicole will get a quote and reply with the standard AED model to Tim Flood.
- **Respirator**—Get dates for medical for facilities on Aug 6 -15 Thursdays and Fridays send to Kurt/Ken/Flood.
- **Facility Safety**—Locked doors are still under discussion regarding possible lockdowns of campus. Tim Flood replied that it may be under a major District decision included in the facilities master plan, may come from Chancellor’s cabinet. Then they will come up with an implementation plan.
- **Hazmat**—The Hazmat pick up is scheduled for the end of summer and the dates will be sent out to department heads for August. Bruce was asked by Anne for the universal waste scheduling for Cuyamaca.
- **Safety Training/Inspections**— Anne described that the safety inspections are not required, but could be performed quarterly. Bruce added that the last institutional survey indicated many employees believe it is a safe environment. The committee discussed the various ways to perform the area safety inspections to include a generic list that includes “check off” list, once a year, perhaps in the summer. Anne said they still have not yet been started. A distribution list has been discussed. The managers will delegate to whom they wish to monitor the safety of the area. Tim Flood added that classrooms are shared spaces. The labs, 500, 300, 200 buildings are all general buildings. The committee discussed that perhaps the department techs can cover some of the area. Bruce tried a building monitor and it worked for one week, but reverted back to originating with the specific departments. Flood asked about Bloodborne pathogens training. Anne will send out the online safety committee at the beginning of the month. Also, Forklift training and train-the-trainer has been approved for each campus.
- **Driving on Campus and Skateboards on Campus**— Committee still needs to verify which area it would be written into protocol what to do with the vehicle on campus. Jose replied that CAPS may take care of it once the department changes over. All signs that currently exist must be modified to include the vehicle code. Tim Flood added that we should have Facilities include authority due to the vendors, etc, and include the President’s office. Jose suggested beginning with warnings and citations. Jose adds that signage will be imperative, and should include that the vehicle must be authorized to drive on campus. Ken Emmons will talk to Tim Flood regarding signage.

Meeting adjourned 2:00 pm.

NEXT MEETING: August meeting has been cancelled. Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at Anne.McCown@gcccd.edu.